

CBCC AC Meeting
November 23, 2019
Draft Minutes

Present: Dick Prang, Bruce Prout, Carl Gay, Tom Hemphill, Bob Speicher, Dan Rice, Ray Ching, Wayne Keiffer, Kay Glass, Bill Holevas.*

Participating via “Hangout” Mark Spyker

* Non-voting member

OPENING: Meeting was opened with prayer.

MINUTES: Minutes of August 24, 2019 were approved.

OLD BUSINESS:

Report on #28: Mark Spyker reported on #28 . There were some issues that came up with both participants and volunteers. Also, closing was not as smooth as in the past. Mark suggested more training may be appropriate for volunteers. Dick mentioned that we should be assigning a mentor to any new volunteers that have not attended their own three-day weekend. Mark currently has five new volunteers for #29 and is looking at training options.

Mark will send Bruce some ideas on closing issues.

Mark suggested teleconferences may be a good idea in the future (see new business).

KPMI Bible and workbook program: Bible and workbooks have been delivered to Chaplain Duncan.

“Come to the Water” Devotionals: Devotionals delivered to Chaplain Duncan. There were additional requests received at the Instructional reunion.

Leader(s) for coming weekends: Mark Spyker is leader for #29 and Brian Fillmore is Observing leader (ergo, leader for #30).

Two volunteers are being considered for a future leader role.

Recruiting: This remains a top priority. Congratulations to those that have been actively recruiting; and, encouragement to the rest of us to always think “recruiting”.

Need to update “job Descriptions” for all weekend positions: We have CBCC specific job descriptions for the volunteer positions. They need to be updated. Bruce will send out the current descriptions and people are asked to review them, then select one or more to update (if you volunteer to update a job description be sure to coordinate with Bruce so multiple persons are not working on the same description).

Elections: We continue having difficulty filling AC positions.

- Mark Spyker’s name had been given to Dick as a candidate for a regular AC position (Mark is currently a defacto member per his leadership roles). Dick contacted Mark and he felt it was not a good time for him to take on that responsibility.
- Dick had also been given Brian Fillmore’s name. Brian told Dick he was not sure he could take on additional responsibility at this time but would think about it. Dick will follow up with Brian.
- Dick will contact Jan Bergink about him staying on as Vice Chair of the AC. (subsequent to the meeting, Jan agreed to remain on the AC)
- Bruce will contact Darrell Martin about serving on the AC. (subsequent to the meeting, Darrell agreed to serve on the AC)
- Bruce will contact Phil Jackson about serving on the AC. (Phil will continue serving on the AC)
- Bob Speicher will stay on the AC as Music Coordinator.
- We need a State Rep. from CBCC AC. The Rep. would need to attend state meetings once a month. Dan Rice has agreed to be State Rep.
- During the meeting, Wayne Kieffer and Kay Glass agreed to serve on the AC as regular members.

- Attachment #1 lists the results from the AC establishing the Advisory Council position of each member as specified in the Advisory Council Operating Procedures (ACOP).

NEW BUSINESS:

Need Leader for two-day in January: Gregg Dawson and Dennis Ano were considered. Tom Hemphill will ask Gregg.

Darrell Martin as Spiritual Director: Bruce will contact Darrell about serving in this role. (Darrell has agreed to serve as the AC Spiritual Director)

Policy on Training: It was decided that we would stay with our policy which requires a weekend volunteer to attend 50% of the meetings to be eligible to work the weekend. **This means that for Weekend #29, since 75% of the meetings will be conducted in Nanaimo, attendance at those meetings will be mandatory for any prospective team member.** However, it was also recognized that in special cases (experienced Kairos volunteers) some exceptions might be possible.

Coho Schedule: The Coho is out of service from January 6, 2020 to February 6, 2020.

Elections: See elections under old business.

New music system for chapel: Discussion centered around feedback after the “Wall” reading at #28. Several people said the volume was fine, but the system caused the words to be unclear. After considerable discussion no clear solution was reached.

Options for teleconference with Inside Council: It is possible we could start having a teleconference (maybe monthly or quarterly) with the inside Kairos team. It is still in the discussion stage but those interested in participating were asked to let Bruce or Dan Rice know.

OFF AGENDA ITEMS:

2020 AC Budget: Bob Speicher presented a 2020 AC budget. It was approved.

#29 Inside Coordinator: Carl Gay is the inside coordinator for #29. He will also be taking over as Locker Coordinator. There was some discussion about supplies and how best to organize the locker. Carolyn and Ray Ching have done an outstanding job maintaining the locker for several years and will help Carl in any way they can during the transition.

Computer for CBCC AC: Bruce has had discussion with John Moran about getting a computer for the AC; Bruce said that KPMI will fund it. The AC consensus was to continue looking into the possibility. Bruce will talk to John so more.

Dress Code For the Weekends: Our manual tells us to “Dress in Humility”. No loud or fancy clothes and no logos. Obviously, we should dress neatly without drawing attention to ourselves. For years, several of the ACs in Washington had a no blue jean rule as part of their dress code. The CBCC AC determined that although clothing other than blue jeans would be preferred, there is not a “no blue jean” rule. Again, clothing should be neat, clean and unpretentious.

THE MEETING WAS CLOSED WITH PRAYER

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Attachment #1

Advisory Council:

STANDARD POSITIONS:

Chair – Bruce Prout

Vice Chair – Jan Bergink

State Rep – Dan Rice

Secretary – Dick Prang

KairosDonor Coordinator – John Moran

Treasurer – Ray Ching

Institutional Liaison – Bruce Prout

Outreach/Recruiting Coordinator – Carl Gay

Fundraising/Sponsorship Coord. – Tom Hemphill

Agape Coordinator – Phil Jackson

Spiritual Director – Darrell Martin

Continuing Ministry Coordinator – Wayne Kieffer

Data Coordinator – Bruce Prout

Communication Coordinator – Ray Ching

OTHER POSITIONS:

Locker Coordinator – Carl Gay

Music Coordinator – Bob Speicher

Food Coordinator – Kay Glass

