

DRAFT
CBCC AC Meeting

5/27/2017

Minutes

Present: Ray Ching*, Carl Gay*, Kay Glass*, Dick Prang*, Bruce Prout*, Douglas Spanjer*, Bob Speicher*, Tom Anderson, Wayne Kieffer, Peter Wilson. (Jan Bergink via questionable Hangout connection).

(* indicates voting AC members)

OPENING: Bruce acknowledged and thanked all those attending, then opened with a prayer.

MINUTES: The Minutes for the 2/25/2017 AC meeting were amended to show that Ray Ching will be serving as Treasurer. The minutes thus amended were approved.

OLD BUSINESS:

- Bruce confirmed that flowers were sent to Roger Stimbert's family
- AC positions: Outreach/Recruiting, Continuing Ministry, and Fundraising/Sponsorship positions have not been filled.
- AKT training: David Abbott and David Soy have completed AKT training.
- Attendance at meeting: The importance for volunteers to attend team formation meetings and reunions needs to be emphasized. This will be addressed at team meetings for CBCC #24 and it will be a point of emphasis during recruiting for CBCC #25 and beyond.

It was also agreed that starting with CBCC #25, team members are expected to attend at least 50% of the team meetings. If not, they should be asked to wait

and work a different weekend. It is understood that attendance may be difficult because of our meeting schedules and other unforeseen happenings. Therefore, special circumstance exceptions can be considered by the team leader in concert with the AC. Exceptions should be limited to missed meeting, coordinated in advance, or emergency situations.

- Considerable discussion reference our locker: Points discussed were removing junk not needed, organizing totes, evaluation of value, inventory, security and offers of help for Ray and Carolyn.

Because of the small size of the locker Ray believes he and Carolyn could do what needs to be done but will ask for help as needed. By next AC meeting Ray plans to have an inventory of locker items including those things he feels we no longer need. He believes he can also have the locker/totes organized, have an evaluation of the value, and determine whether to get more keys or consider some other form of lock.

- Music Book/Music projection/CCLI requirements: Bob Speicher and Steven Gaub have prepared music books with only CCLI approved music; Bob has also prepared overheads with the proper labeling. Bob will prepare another set of overheads for backup. Tom Anderson volunteered to ensure the music books/overheads that we have get to the team leader/music leader until we develop backups for either our locker or a locker at CBCC.

Bob will have a backup set ready by end of summer.

It was decided that we will continue to use the overhead to project music in lieu of trying to develop a computer-generated display.

- Food options for the weekend: Capt. Reitz and Chaplin Duncan had suggested we may want to consider other food option on the weekend other than just cookies. Discussed possibly modifying the way we distribute cookies and

adding pizza as a food. Specifically, reduce the number of cookies we distribute to all offenders from 12 to six and provide some trays of cookies in the break room for the staff in lieu of individual bags; then, at break time on the weekend provide institution furnished pizza.

It was agreed that Carl would negotiate with the institution about cookies and/or pizza with authority to commit, if the cost does not exceed current costs for cookies (maximum of \$3,900.00).

NEW BUSINESS:

- Progress on CBCC #24: Bruce reported that preparations continue and reminded all about the June 10th team meeting.
- CBCC # 25: As with all Leaders, we need to be prepared to help wherever needed. Dave Abbott may need help with transportation. An Inside Coordinator has not been named.
- We still have no leader identified for CBCC #27.
- 2-Day: Scheduled for June 24th and 25th led by Seaford Jack with Ray Ching as Coordinator.

OFF AGENDA ITEMS:

- A prayer was offered for Jim and Chris Buckmasters' family: Their daughter Jeanna, has been hospitalized for several weeks.
- IMU offenders attending 3-day weekends: Wayne Kieffer had emailed an article about this happening at some other facilities. It was agreed that this would be a discussion item at the September meetings with Capt. Reitz and Chaplin Duncan .

THE MEETING WAS CLOSED WITH PRAYER

#####